



ADDENDUM ONE - QUESTIONS AND ANSWERS

Date: May 11, 2016

To: All Bidders

From: Gloria Ryken, Buyer, Nebraska Department of Roads (NDOR)

RE: Questions and Answers for Request for Proposal Number R20-16, Vending Services for Nebraska Department of Roads, to be opened May 25, 2016, 3:00 P.M. CDT

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal #R20-16. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the Nebraska Department of Roads (NDOR) website for all addenda or amendments.

Questions	Answers
1) Can you share how many employees are on each floor of the three buildings or at least a number of people total in each building?	Please refer to the amended paragraph below and to the "Service Group Chart" shown in the RFP under Section IV.B Scope of Work. The estimated number of employees per building is listed in the Service Group Chart.
2) What are the current annual commissions?	The annual vending gross sales for 2015 were \$47,603.52. The current contract requires a ten percent (10%) commission from the net sales. The annual commissions from 2015 were \$4,453.18. Please note, commission from vending sales are not a requirement of this RFP.

Section IV. B. Scope of Work, #5 is hereby amended as follows:

- The following chart (Service Group Chart) breaks into service groups the locations requested for vending services, along with the space description, available electrical outlets, amenities, and estimated number of employees at each location. There will not be any vending machines requested for the **1600** Building, however; the employees in the **1600** building have access to the 1500 building. The estimated number of NDOR employees at the **1600** building is 65. The vending areas are open at all times to NDOR employees with access to the buildings.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.